

GOVERNMENT OF INDIA  
CIVIL AVIATION DEPARTMENT  
OFFICE OF THE DIRECTOR GENERAL OF CIVIL AVIATION  
TECHNICAL CENTRE, OPP. SAFDARJUNG AIRPORT, NEW DELHI-110003

**CHECKLIST FOR RENEWAL OF  
SCHEDULED/NON-SCHEDULED OPERATOR'S PERMIT**

1.	<b>Name and address of the operator</b>	
2.	<b>Fees for renewal DD. No and type</b>	
3.	<b>Registration and type of aircraft entered on the permit</b>	
4.	<b>C of A validity of aircraft entered on the permit</b>	
5.	<b>Internal Audit report in triplicate</b>	
6.	<b>Any change in board of Directors since last renewal</b>	
7.	<b>Action taken or pending for violation of permit conditions</b>	
8.	<b>Name of foreign pilot/Manager/Engineers if employed by Operator</b>	
9.	<b>Validity of authorization for each pilot/Engineer</b>	
10.	<b>Insurance cover for the aircraft entered on the permit and its validity</b>	
11.	<b>Approval of organization for Maintenance of aircraft</b>	
12.	<b>Information regarding equity</b>	