



GOVERNMENT OF INDIA  
DIRECTORATE GENERAL OF CIVIL AVIATION

Form CA-182 B

**Application for  
Renewal of Approval of  
Indian Organization**

<b>1. Organization name and Address</b>		
a. Name	c. Address for communication	
b. Location for which approval given		
Phone:	Fax:	e-mail:
<b>2. Approval Details</b>		
<b>Approval No.</b>	<b>Dated</b>	<b>Valid upto</b>
<b>3. Details of Approval</b>		
<b>Category (Please Specify) (A, B, C, D, E, F, G)</b>	<b>Scope</b>	
<b>4. Details of fees remitted Rs _____</b>		<b>DD No. _____ Bank _____</b>
<b>5. Availability of special equipment</b>		Available <input type="checkbox"/> Not available <input type="checkbox"/>
<b>6. a. Number of employees (inclusive of production and inspection staff)</b> If increased or decreased during the last one year validity		Total Number _____ Increased <input type="checkbox"/> Number _____ Decreased <input type="checkbox"/> Number _____ No change <input type="checkbox"/>
<b>b. Number of Licenced/approved personnel</b> If increased or decreased during the last one year validity		Total Number _____ Increased <input type="checkbox"/> Number _____ Decreased <input type="checkbox"/> Number _____ No change <input type="checkbox"/>
<b>c. Number of Non-licenced personnel</b> If increased or decreased during the last one year validity		Total Number _____ Increased <input type="checkbox"/> Number _____ Decreased <input type="checkbox"/> Number _____ No change <input type="checkbox"/>
<b>7. Internal Audit report (Attach copies of all reports of the current calendar year)</b>		<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
<b>8. Action taken report of the internal audit (Attach copies)</b>		<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
<b>9. Validity Sheet of Certificate of Approval (Attach original)</b>		<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
<p><b>Certified that the organisation has continuously maintained the capability at which the approval was originally accorded by DGCA and is continually complying with the applicable Aircraft Rules, Civil Aviation Requirements, Aeronautical Information Circulars and such other instructions issued by DGCA from time to time as are relevant to the scope of approval.</b></p> <p><b>Further certified that at no time the capability of the firm has degraded to a level below that approved by DGCA.</b></p>		
<b>Date</b>	<b>Signature of the Quality Control Manager</b>	<b>Name of the Quality Control Manager</b>

This form is to be submitted together with the enclosures at least 30 days prior to expiry of approval.

**Record of Action  
Organisation Inspection**

Form CA-182 B

**For DGCA Use Only**

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**10. Remarks** (Comment on availability of suitable manpower, equipment, literature, housing and other infrastructure. Include deficiencies found and approval restricted)

<b>11. Surveillance/Spot Check Record</b>	
Number of Spot Checks	
Surveillance checks covering all the activities of the organisation	Yes <input type="checkbox"/> No <input type="checkbox"/>
Action taken on discrepancies observed during the surveillance checks and spot checks	Satisfactory <input type="checkbox"/> Not Satisfactory <input type="checkbox"/>

**12. Findings – Recommendations**

**13. Date of Inspection**

- A. The organization was found to comply with requirements of CAR Sec 2 Series 'E'
- B. The organization was found to comply with requirements of CAR Sec 2 Series 'E' except for deficiencies listed in Item 10.
- C. Recommend Approval to be renewed with the scope applied for on application.
- D. Recommend Approval to be renewed with the scope applied for on application (EXCEPT those listed in Item 10).

<b>14. Office</b>	<b>Signature of the Officer(s)</b>	<b>Name of the Officer(s)</b>	<b>Designation</b>

**15. Supervising Officer**

<p><b>ACTION TAKEN</b></p> <p><input type="checkbox"/> NOT RENEWED/ HELD IN ABAYENCE</p> <p><input type="checkbox"/> RENEWED (Restricted) with scope of approval restricted as shown on the Scope of Approval sheet</p> <p><input type="checkbox"/> RENEWED as shown on the validity Sheet of Certificate of Approval</p>	Reasons for non-renewal:	
	<b>APPROVAL RENEWED</b>	<b>CERTIFICATE</b>
	Number:	Officer's Signature
	Dated	Date
Validity upto	Officer's Name	Designation